



The Stable School

Attendance Newsletter

December 2024



Welcome to The Stable School attendance newsletter.

The purpose is to share with you our school attendance data, provide practical support in following our attendance procedures and support you to ensure your child's attendance is as good as possible.

ATTENDANCE MATTERS



A reminder that the following reasons are not acceptable for children to be absent from school.

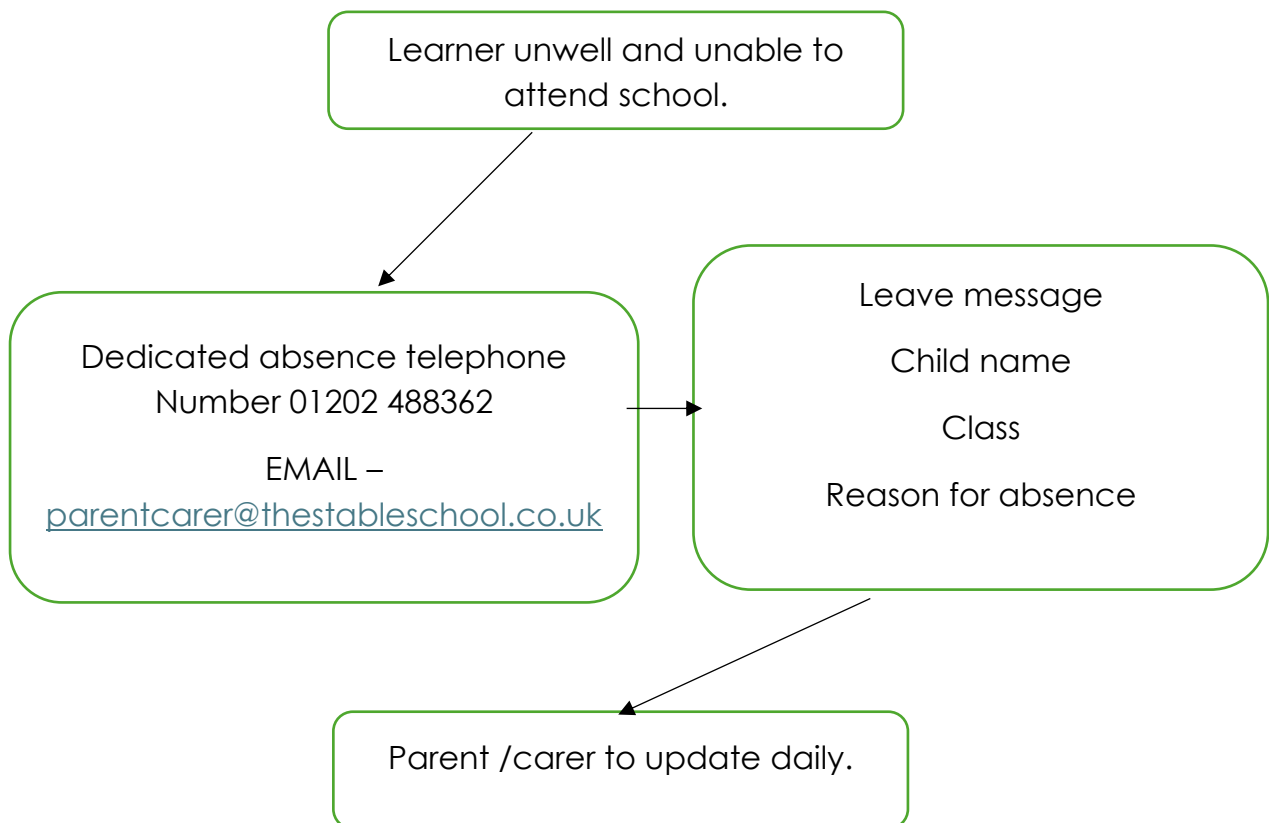
- ❖ Shopping, family day out
- ❖ Celebrating their birthday or family birthday
- ❖ Parental illness or appointments
- ❖ Holidays taken in term time including long weekends – Monday and Friday



My child is unable to attend school today – What do I do?



Introducing The Stable school Learner absence procedure- January 2024



JANUARY 2025

**To ensure that all the correct staff are informed before the start of the school of your child absence, the above procedure must be followed.
PLEASE DO NOT CONTACT ANY STAFF MEMBER DIRECT BY PHONE, TEXT
OR EMAIL.**

PLEASE CALL ATTENDANCE LINE / EMAIL

Child unwell recommendations on if they are well enough to attend school.

We understand and appreciate that children can be ill and it is not always easy to decide if ok to send them to school. If you feel your child is too poorly to attend school, please ring the school absence line 01202 488362 before 8.30 with details of your child illness. If we do not hear from you our attendance administrator will contact you.

RED – Stay at home.

Sickness and Diarrhoea 48 hours before your child can return

Amber – seek advice

Headache, feeling sick, stomachache. Children often feel unwell when anxious if in doubt seek medical

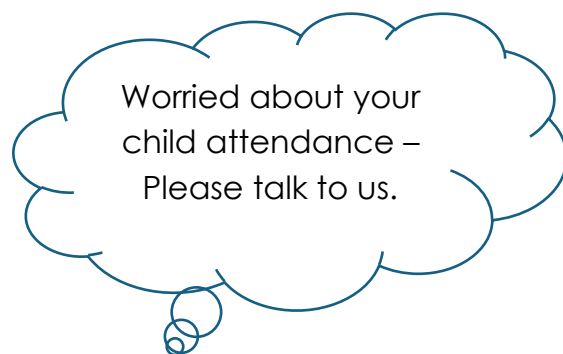
Green – Come to school.

Mild cough, cold. We will always contact you if your child is unwell during a school day.

Support and guidance

Speak with GP or NHS 111

<https://www.nhs.uk/live-well/is-my-child-too-ill-for-school>



Ensuring your child's safety when you are away:

If you are planning to leave your child in the care of someone else, whether it is an older sibling, relative, or another guardian, it is crucial to inform the school and provide us with their contact details.

This enables us to stay connected in case of emergencies and ensures clarity regarding decision-making for your child's welfare.

Home visits— why do they happen?

In cases where we have concerns about a child's attendance or safety, we may conduct home visits. If we have not received any communication regarding your child's absence, we will attempt to reach you through various channels such as phone calls, emails, and messages. If we are still unable to make contact, a home visit will be scheduled by the third day to ensure the safety and well-being of everyone involved

Should my child attend school if they are anxious or worried?

It is normal for children to feel a little anxious sometimes. They may get a tummy ache or headache or have problems eating or sleeping. Avoiding school can make a child's anxiety about going to school worse.

It is good to talk about any worries they may have such as bullying, friendship problems, schoolwork or sensory problems. You can also work with the school to find ways to help them. If your child is still struggling and it is affecting their everyday life, please come and speak to a member of the safeguarding and attendance team. We will then be able to advise you on advice and support that is available to you.

Contact - Linda@thestableschool.co.uk Mobile: 07548 343363
or Dave@thestableschool.co.uk Mobile: 07548 343360

What are persistent absentees (PAs)?

Persistent absentees are those children who have missed more than 10% of their school sessions. In a year there are 190 teaching days. If a child misses 19 days or more, they will fall into this bracket. Children who are persistently absent, for whatever reason, are monitored to ensure their attendance improves. The school may send letters informing you of your child's

attendance and hold meetings to discuss how we can work together to try to improve your child's attendance.

Parent and Carer Responsibilities:

- Parents and carers are responsible for ensuring their child arrives punctually for school registration.
- It is expected that parents and caregivers communicate with the school daily to report any absences, providing a reason and indicating the anticipated return date.
- Regular updates should be provided to the school, along with any relevant medical documentation when applicable.
- Scheduling routine medical or dental appointments during school hours should be avoided whenever possible.
- In cases where unavoidable appointments arise, parents should notify the school in advance

What Constitutes Medical Evidence?

If your child is absent from school due to medical reasons, we may require appropriate documentation to explain the absence. Accepted forms of medical evidence include:

- Prescription or prescribed medication including the child's name
- Documentation of a GP or hospital appointment, such as text messages, emails, or appointment cards
- Hospital appointment letters Medical and Dental Appointments: Whenever possible, appointments should be scheduled outside of school hours. If this is not feasible, please provide documentation of the appointment, such as an appointment card, letter, or text message.

Children are expected to attend school before and after their appointment.

Attendance concerns contact details:

Email Linda@thestableschool.co.uk Mobile 07548 343363

Email Dave@thestableschool.co.uk Mobile 07548 343360

Attendance absences –

Email – parentcarer@thestablechool.co.uk Telephone 01202 488362